

SCHOOL OF CONTINUING AND LIFELONG EDUCATION (SCALE)

FREQUENTLY ASKED QUESTIONS FOR PROSPECTIVE BTECH COMPUTING STUDENTS

Admission

1. How many intakes are there per year?

There will be one (1) intake every August in each Academic Year (AY) for the following BTech Computing Programmes:

- Business Analytics
- Cybersecurity
- Software Engineering

2. How do I know if I am eligible to apply for admissions?

To apply for admissions to the BTech Computing Programmes, you will need to have a Polytechnic Diploma or equivalent local/foreign qualifications. In addition, you will need to have at least 6 months of working experience for the Cybersecurity and Software Engineering programmes and 24 months for the Business Analytics programme. Any evidence of additional post-diploma academic preparation (e.g. Advanced Diploma, Specialist Diploma, SAT I Test) will be an advantage.

3. What do the Admissions Selection Committee look for in admitting an applicant?

The Admissions Selection Committee takes into consideration all information provided by applicants including their performance in their 'O' levels and diploma courses, relevant working experience and any other academic preparations. Based on the information, the Committee will select applicants who should reasonably be able to cope with the course. Those whose abilities to cope are not so clear to the Committee are required to sit for the entrance examinations and/or to attend an interview session to enable the Committee to come to a proper decision. The only objective is to determine if an applicant can successfully complete the course, if admitted.

4. Am I eligible to apply for the course if I already have a degree?

Yes, you may apply even if you are a degree-holder.

5. Can I apply if I have a GCE A level certificate instead of a Polytechnic Diploma?

GCE A level holders are not considered at the moment.

6. Can I apply for admission using an Advanced Diploma?

Although an Advanced Diploma will increase your chance of admission, you are still required to show that you have a basic diploma from a local polytechnic or its equivalent.

7. Can I apply if I have less than the required period of full-time work experience?

We require the fulfilment of the working experience criteria as we strongly feel that work experience is necessary for you to better appreciate the training the programmes will provide.

8. What kind of diploma results will be acceptable for admission to these programmes?

There are factors other than diploma grades that we may look at for admission but having very good diploma grades, e.g. better than B average, will be an advantage. Good performance in the entrance exams will also improve the chances of admission.

9. If I'm a foreigner who is not working in Singapore, can I apply for admission?

Yes, you can apply. However, if your application is successful and you would like to take up the offer, you must hold a valid pass for employment or residence in Singapore for you to enrol in our programmes. Otherwise, you will not be able to remain legally in Singapore to take up the BTech course. As the BTech programmes are part-time courses, being offered admission will not be sufficient grounds for you to be granted a Student Pass. This is at the sole discretion of Singapore's Immigration and Checkpoint Authority (ICA).

10. Can SCALE assist in applying for work permits or Student Passes for international students?

No, SCALE is not in a position to provide assistance for such applications.

11. If I do not have an ICT related Diploma, will I get advanced standing in the programme to speed up my completion of the programme? What if I have an ICT-related diploma?

All diploma holders admitted into BTech Computing programmes will generally be granted a set of Advanced Placement Credits (APCs) automatically. Further credits will be considered for holders of certain ICT-related diplomas which have been accredited for admission.

12. How can I be granted more APCs?

Additional credits can also be granted for the completion of relevant Advanced Diplomas. Candidates can also sit for Advanced Placement Credit tests to earn credits for some modules.

Having too many exemptions will not be to your advantage as you may run the risk of not being able to cope with the demands of the course at higher levels. If your academic performance is affected, you may get into the situation of having to retake certain modules and hence may take a longer period to graduate. In the worst case scenario, you may even face dismissal from the University if you consistently fall below the continuation requirement.

13. Can I apply for multiple full-time and part-time programmes in NUS and NTU concurrently?

There is no restriction on how many programmes you can apply for. Admission is considered separately by the various programmes/Universities. However, if you are admitted to a NUS BTech Programme, you cannot concurrently be a student of another degree programme in NUS or elsewhere.

14. I have a basic diploma in Engineering, e.g. Mechanical Engineering. Can I apply for a BTech Computing programme which SCALE is offering (e.g. Cybersecurity or Business Analytics)?

Yes, you can apply for any of these programmes as we accept students with no prior training in ICT.

15. My GCE O level results and diploma results are not very strong. Can I still apply for admission to the BTech Computing programmes?

Yes, you may still apply. Applicants who do not have a strong background will be given a chance to sit for entrance tests, and if you perform well, you can be accepted for admission.

16. Can I apply to multiple BTech Computing Programmes at the same time?

Yes but you will have to pay a fee for each application. The application fee paid is non-refundable and non-transferable. If you receive offers for admission to more than one programme, you can accept only one offer. Please check [here](#) for the application fees for multiple programmes.

17. Will there be any entrance exams or selection procedures involved?

Applicants who do not have a strong or relevant background and those with foreign qualifications may be short-listed to sit for an entrance test in Mathematics. Applicants may also be invited to attend an interview.

18. Can I apply for admissions to a BTech Computing programme if I have completed the 2.5-year part time diploma course offered by a local polytechnic?

Yes you may apply but you will need to attend a bridging course before your admission can be considered.

19. Can I apply for admission if I do not fulfil any of the admission requirements?

Yes, you can. Applicants with unusual backgrounds can be evaluated on a case-by-case basis and a final decision will be made by the Admissions Selection Committee.

20. I have submitted incorrect particulars in my admission application form. What should I do?

Access the [SCALE Online Application Portal](#) with your Application Number, Application PIN (NRIC Number for Singapore Citizen or Permanent Resident, Passport/FIN Number for Foreigner) and Date of Birth (dd/mm/yyyy). It will retrieve your application form based on what you have submitted. You will then be able to make the amendments. Kindly note that once your application status is "being processed", you will not be allowed to make any further changes to your application via the SCALE Online Application Portal. Please send an email to SCALE Admissions Team at scale.admissions@nus.edu.sg on the changes required and attach all the supporting documents.

21. I have taken examinations at O levels 3 times, how should I fill in my results?

Please indicate the best grade of the subjects that you have taken based on the multiple sittings. For example: if you have sat for History twice in 1983 and 1984 and have obtained grades of B3 and A2 respectively, please fill in the grade A2 for History. However, you should submit the result slips for all sittings taken for our verification.

22. How do I know that I have been offered admission?

You can check your application status via the [SCALE Online Application Portal](#) based on the application outcome dates stated on our website and access the Portal with your Application Number, Application PIN (NRIC Number for Singapore Citizen or Permanent Resident, Passport/FIN Number for Foreigner) and Date of Birth (dd/mm/yyyy).

23. What do I have to do after I have been offered admission?

Decide if you would like to accept the offer by clicking on the appropriate button before the specific acceptance deadline and if you have received admission offers to more than one course, you are only able to select ONE.

After accepting your admission offer, information on the online Registration process (comprising Parts 1 and 2) and Welcome Orientation will be shared with you accordingly for your necessary action. You will need to respond in a timely manner for each before you are able to start your studies at NUS.

24. What should I do if I have changed my mailing address or Residency (e.g. recently obtained Singapore Permanent Residence) status after I have submitted my application based on the old information?

Access the [SCALE Online Application Portal](#) with your Application Number, Application PIN (NRIC Number for Singapore Citizen or Permanent Resident, Passport/FIN Number for Foreigner) and Date of Birth (dd/mm/yyyy). It will retrieve your application form based on what you have submitted. You will then be able to make the amendments. Kindly note that once your application status is "being processed", you will not be allowed to make any further changes to your application via the Online Admission System. Please send an email to SCALE Admissions Team at scale.admissions@nus.edu.sg on the changes required and attach all the supporting documents.

25. I have more queries on Admissions, who can I contact?

Please email your queries to scale.admissions@nus.edu.sg