

# ADVANCE@NUS

## Frequently Asked Questions (FAQs)

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## GENERAL INFORMATION

### 1. **Who can apply to this scheme?**

Singapore Citizens or Singapore Permanent Residents aged 25 years and above in the year of matriculation, who do not have a Bachelor's degree, and who have a minimum of 4 years full-time working experience (excluding National Service) are eligible for Advance@NUS.

### 2. **What programmes can I apply to?**

NUS will be offering a limited number of programmes for admission in Academic Year (AY) 2023/2024 and may expand in the future. For more information about the programmes available for AY2023/2024, please click [HERE](#).

### 3. **Will I be admitted to NUS College of Humanities and Sciences (CHS) if I am applying for an Arts, Social Sciences or a Science degree programme?**

Yes. Applicants who apply for an Arts, a Social Sciences or a Science degree programme will be under CHS. All the degree programmes offered under CHS are four-year honours degree programmes. Please click [HERE](#) for more information.

### 4. **Are there any module exemptions for Polytechnic diploma holders?**

Applicants with Polytechnic diplomas admitted to a 3- or 4-year programme may be granted Advanced Placement Credits in relevant modules for up to a maximum of 40 Modular Credits, which is equivalent to one year of undergraduate study. Please click [HERE](#) for more information.

### 5. **If I have more questions on applying to this scheme, whom can I contact?**

Please email your questions to [ApplytoAdvance@nus.edu.sg](mailto:ApplytoAdvance@nus.edu.sg) and allow 3 to 5 working days for us to get back to you.

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## BEFORE APPLYING

### 1. **When can I apply?**

Applications for Academic Year 2023/2024 (term starts in August 2023) are being accepted from **5 December 2022 to 6 February 2023**.

### 2. **How many full-time undergraduate degree programmes can I apply to under the Advance@NUS?**

You may only apply to ONE full-time undergraduate degree programme.

### 3. **How much is the application fee?**

The application fee is S\$50 (excluding GST).

### 4. **If I already have a Bachelor's degree, can I apply?**

No. Only those who do not have a Bachelor's degree can apply. This includes Bachelor's degrees from overseas institutions.

### 5. **If I am currently pursuing an undergraduate degree programme, can I apply?**

Yes. You may continue with your undergraduate degree programme while your application is being processed concurrently. However, you will have to withdraw from your current undergraduate degree if you are offered admission via Advance@NUS.

### 6. **I have more than 4 years of full-time working experience but I am not currently employed – can I apply?**

Yes! As long as you meet our eligibility requirements (see General Information above), we welcome your application!

### 7. **Is National Service (NS) considered as part of my full-time working experience?**

No. NS is not considered part of your full-time working experience.

### 8. **What is the minimum GPA that will be considered for admission?**

There is no minimum GPA considered for admission. Each application is reviewed holistically.

### 9. **Can I study on a part-time basis?**

No, the programmes offered under this scheme are on a full-time basis. Lectures and tutorials are usually scheduled between the hours of 8:00am to 6:00pm (though there

may be some classes conducted outside of these hours). Class schedules will depend on the programme and modules taken.

If you are unable to commit to studying full-time, we recommend you consider one of our part-time undergraduate degree programmes. More detail can be found [HERE](#).

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## WHEN APPLYING

### 1. I have forgotten the password I created for my account in the Advance@NUS Application Portal. What should I do?

Click on the “FORGOT PASSWORD” option to reset your password.

### 2. What documents do I need to prepare for my application?

Depending on your residency status, please refer to the list on <https://scale.nus.edu.sg/programmes/undergraduate-programmes/AdvanceNUS> (under “HOW TO APPLY”).

Diploma transcript and scroll

- If you need to request a copy of your diploma, academic transcript or certificate, please contact your respective polytechnic(s) via the websites below. If you have a diploma or coursework from another institution, please contact these institutions directly to request a copy of your record.

Polytechnics	Request for Replacement of Academic Transcript or Diploma Certificate Website
Nanyang Polytechnic	<a href="https://www.nyp.edu.sg/current-students/academic-matters/examination-matters.html">https://www.nyp.edu.sg/current-students/academic-matters/examination-matters.html</a>
Ngee Ann Polytechnic	<a href="https://www.np.edu.sg/alumni/Pages/services.aspx">https://www.np.edu.sg/alumni/Pages/services.aspx</a>
Republic Polytechnic	<a href="https://alumni.rp.edu.sg/pages/Transcript-Request.aspx">https://alumni.rp.edu.sg/pages/Transcript-Request.aspx</a>
Singapore Polytechnic	<a href="https://www.sp.edu.sg/sp/student-services/graduation/forms-for-alumni/academic-transcripts">https://www.sp.edu.sg/sp/student-services/graduation/forms-for-alumni/academic-transcripts</a>
Temasek Polytechnic	<a href="https://www.tp.edu.sg/student-services">https://www.tp.edu.sg/student-services</a>

### 3. Does the quality of my writing matter?

Yes! Writing is an essential part of every degree programme. NUS students have to write a lot – and they learn how to write better during their studies – but the quality of your writing on your application is very important. The presence of spelling and grammatical errors reflects poorly on your abilities and on the seriousness with which you take your application.

**4. My supervisor is willing to be my referee, what does he or she need to do?**

Once you have successfully submitted and paid the application fee, your referee will receive an email notification from NUS requesting a referee report. A link to the form will be provided in the email. This link is unique to your application and will expire in 5 days (weekends included). It is your responsibility to ensure that your referees complete and submit the online referee report within 5 days from the time an email notification is sent to the referee.

**5. How many referees do I need to submit?**

You will need to provide the details of 2 referees. One of your referees must be a supervisor from your current or previous employment. The second referee can be a supervisor or a co-worker. Choose someone who knows your professional responsibilities and accomplishments. Please note that you are required to provide your referee's **company email address** as a form of verification. Personal email addresses will not be accepted.

**6. My supervisor is willing to be my referee, what does he or she need to do?**

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**7. How will I know if my referee has submitted the online referee report for my application?**

You will receive an email notification once the referee submits the report.

**8. Do I need to undergo an interview to be considered for admission?**

Shortlisted applicants may be invited for an interview. There will be an online interview option as needed, e.g., for applicants who do not reside in Singapore.

**9. Can I submit my application without uploading all of my documents?**

To ensure smooth application processing, you are strongly advised to upload all documents declared on your application. Failure to do so will render your application incomplete, which may adversely affect the outcome of your application.

## 10. **How do I make changes to details in my application?**

Prior to submitting, you may continue to make changes to your application as you like, except for changing your referees' information. After you pay the application fee and submit your application, please email your changes to [ApplytoAdvance@nus.edu.sg](mailto:ApplytoAdvance@nus.edu.sg). Depending on the date of request to make changes, it may not be possible to take changes into account.

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## **AFTER APPLYING**

### 1. **I have made payment for my application; will I receive any acknowledgement email?**

Yes, an email will be sent to you to acknowledge receipt of your application fee. If you did not receive an email notification, please check your junk and spam folders. Please add our email address ([ApplytoAdvance@nus.edu.sg](mailto:ApplytoAdvance@nus.edu.sg)) to your safe senders list to prevent our emails from being blocked or filtered into the junk/spam folder.

### 2. **What should I do after submitting the online application?**

You are strongly advised to check your email regularly for updates regarding your application, as we will correspond with you primarily through email on matters pertaining to document request and interview/entrance test notifications.

### 3. **How do I check for the outcome of my application?**

We will send you an email to let you know when we have reached a decision. You will be able to check the outcome via the Advance@NUS Application Portal by entering your Application Number and Password.

### 4. **Can I appeal if my application is rejected?**

You may appeal if you have new employment information that was not included in your original application and which further substantiates your suitability for the programme you applied to.

Applicants who wish to appeal are required to submit a concise summary (not more than 1000 characters) of the new employment information, together with supporting documentation, to [scale.admission@nus.edu.sg](mailto:scale.admission@nus.edu.sg) by the stipulated deadline.

Appeals submitted with information other than what is specified here will not be considered. Appeal outcomes will be released within two weeks from the end of the appeal period. Please note that the appeal outcome decision will be final and binding.

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## ACCEPTANCE OF OFFER

### 1. **How do I accept my offer of admission?**

You will need to accept your offer via the [Advance@NUS](mailto:Advance@NUS) Application Portal.

### 2. **After I have accepted my offer, what do I need to do?**

Please refer to [Advance@NUS website](#) on the 'Acceptance and Registration Information' section on what you need to do after accepting your admission offer.

### 3. **Do I need to mail in hardcopy documents?**

No, all documents (in PDF format) should be uploaded at the point of application. You are not required to send in any hardcopies.

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## FEES

### 1. **What will my fees be?**

Please click [HERE](#) for information on fees for full-time undergraduate programmes. Your fees will be the same as for any other undergraduate student.

### 2. **Are there subsidies or tuition fee grants that I can apply for?**

You may refer to the [Office of Admissions website](#) to check your eligibility for financial aid.

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## ENTRANCE TESTS & REFRESHER COURSES

### 1. **I am interested in an Engineering/Computing or a Business programme but my math might be a little rusty. What should I do?**

We want you to succeed! Depending on your background, our Engineering or Business programmes may require a math exam, or a refresher math course followed by an exam.

### 2. **Do I have to take entrance tests or attend an interview? Will I have to attend a bridging course?**

Shortlisted applicants will be required to sit for entrance tests and attend an interview. Applicants may also be required to take a bridging course. Details will be provided upon release of application outcome.

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## **WHEN I AM A STUDENT**

**1. Will I be in classes with other adult learners?**

You will be in classes with other full-time undergraduates, so while there may be adult learners in your classes, you should also expect to study with fresh school leavers.

**2. Does the Advance@NUS program provide any overseas exposure opportunities, e.g. student exchange program?**

As a NUS undergraduate you will have access to a wide variety of options for international study. Please see <http://www.nus.edu.sg/gro/global-programmes/student-exchange>. Some departments have their own summer programs or study trips.

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